

**Friends of Wedmore First School**  
**Meeting Minutes**  
**Wednesday 7<sup>th</sup> October 2009**



**Present:**

Anita French (Co Chair)	Ceri Pierce (Treasurer)	Katherine Carter
Paula Renton	Sarah Rant	Cathy Bird (Secretary)
Gaby Bulcock	Sue Moreman	Hazel Anstey
Carol Morten	Dae Sasiton (Co Chair)	Jackie Hipwell
Jane Higginbottom	Richard Harris	Vicky Hendry
Sara Fletcher	Jo Keen	Sue Thomas
Paula Gledhill	Clare Bean	Jane Manning
Charlotte Harris		

Matters Arising from the Meeting		
Item No	Description	Person to Action
5	Treasurers report - Uniform allowance	Ceri Pearce
8	Website - sub committee	Anita French, Dae Sasitorn & Richard Harris
10	Forthcoming Events: Christmas Craft Fayre Summer Ball Christmas Presents Website Newsletter (Webb Ivory Sustitute) Coffee Morning Fun Mats	Jane Higginbottom Cathy Bird Sarah Rant Dae Sasitorn Sarah Rant Ashlea Slater & Sarah Rant

**ACTION**

1.	<b><u>Apologies given and accepted</u></b> Apologies were given by the following people: Ashlea Slater; Tracey West; Bev Keift; Sue Ham; Ali Chetwode	
2.	<b><u>Approval of the minutes from the last meeting.</u></b> After a small adjustment in item 3, in which Jackie Hipwell did not attend a meeting with Anita French and Sue Ham to discuss the wish list, all the committee was happy with the minutes so the Chair signed the meeting minutes of 10 <sup>th</sup> June 2009.	

3.	<p><b><u>Matters Arising from the last meeting</u></b>  <b>Re: Swimming Pool</b>  A short discussion took place about the monthly testing, but then decided to postpone this item until the new year.</p>	
4.	<p><b><u>Chairs Report</u></b>  Anita started by saying how great it was to see so many people attending the meeting. She introduced Dae, who is the Co Chair and 'learning the ropes' to take on the position solely, sometime in the new year.</p> <p>The AGM went well and she believes Friends have a good team, with a good proportion of new members.</p> <p>This is going to be a busy year, with the Christmas Craft Fayre, Winter Supper, Summer Ball and the Bike Trials to name but a few.</p>	
5.	<p><b><u>Treasurers Report</u></b>  See the accounts for more detailed information, but points raised were:</p> <p>The Year 3 Arts fund that was pledged late last academic year needs topping up by £125. A presentation and discussion was entered into about the Arts Project for the year 3 pupils. This is the media project that will teach them how to produce videos and photos and then exhibit them, ending with a DVD that can be purchased by family members. After a discussion this was agreed to fund this as the project had just started.</p> <p>It was discussed that the uniform fund had a good amount of money in it, but there is £1000 in the reserve account. The question was raised about the £1000, is it really necessary when there is a healthy balance in the uniform account anyway. Ceri agreed to speak to Ashlea and then divert the money into the main account.</p> <p>The leavers BBQ amount on the funds agreed list is to be removed as the one that was held in July, was self funding due to the small 'donation' that was asked for from each parent that attended.</p> <p>There was a discussion on how the format of funding is agreed or not agreed. It was suggested that the person who is in charge of the project that requires funding, come along to a meeting and pitch the idea. Friends then give a decision once it has been discussed in detail,</p>	Ceri Pearce

	<p>not necessarily at that meeting.</p> <p>Sue Moreman entered the meeting at 8.35pm</p>	
6.	<p><b><u>Head Teachers Report</u></b></p> <p>Jackie Hipwell produced her wish list for the next academic year (2010/2011)  MFL (French/Spanish): £2000 is required for the French teacher and £1000 for the Spanish Teacher.</p> <p>Sports Coaching: This is valuable and the school would not be able to fund this without the funding. £2000 is required for the whole year.</p> <p>Music: This has proved successful in recent years and required £1500 to continue.</p> <p>Reading books: The school desperately requires reading books now so the Head Teacher is asking whether we can help fund them, ideally £1000 is required.</p> <p>Historically, Friends always give between £50-100 to each class to spend on things the teacher requires. This would be great if they could have this now.</p> <p>All of these points will be discussed and agreed before the next meeting.</p>	
7.	<p><b><u>Governor Report</u></b></p> <p>As Mal sent his apologies, there is no report to give.</p>	
8.	<p><b><u>Friends Website</u></b></p> <p>Dae Sasitorn has worked hard on the Friends website and the people who has looked at it, are impressed. This is something that Dae is developing and will be live to Parents very soon.</p> <p>Dae asked for 2-3 people to form a sub committee to run the website and Anita French and Richard Harris agreed to help Dae. All three will meet shortly to move the project forward</p>	<p>Dae Sasitorn,  Anita French &amp;  Richard Harris</p>
9.	<p><b><u>Review of the last fundraising Event</u></b></p> <p>The bike Trials &amp; Summer Fair went well, with a good amount of money raised. The format works well and is enjoyed by everyone</p>	

	attending.	
10.	<p><b>Forthcoming and Possible Events</b></p> <p><b>Christmas Craft Fayre</b> Jane Higginbottom confirmed all was going well for the organisation, apart from the usual requirement of volunteers for the evening to man the stalls, help set up and pack away.</p> <p><b>Summer Ball</b> Cathy Bird gave a presentation on options for this year's Summer Ball. There are 3 options - Marquee at School; Golf Club or venue away from the area (with transport).  After a long discussion breaking down the pros and cons of every option, it was agreed by the majority of Friends to stick with the marquee at school. The project requires a Co-Ordinator, which Cathy Bird agreed to as long as there are volunteers to help. Cathy will go ahead and start with the arrangements.</p> <p><b>Winter Supper</b> The organisers of the last winter supper said that there could possibly be a change in the format. What about a curry night instead? If the format stays the same, then a team of cooks can do the food and parents do the deserts or give them a recipe to follow as there was so much variety at the last one. This requires more discussion.</p> <p><b>Christmas Presents</b> Sarah Rant organised this last year and has been busy looking at alternatives for this Christmas. Sarah came up with craft kits for KS1 and artist pad and pencils for KS2, which everyone thought was a good idea. The budget is £1 per pupil.</p> <p><b>Webb Ivory Catalogue</b> It was agreed to scrap the Webb Ivory catalogue fundraiser due to last years problems and push the website links, which is by far the easiest to co-ordinate. Dae to work on the website links and send a note out to parents.</p> <p><b>Coffee Morning &amp; Book Sale</b> Sarah Rant has offered to do the next one - 19<sup>th</sup> October from 9.15am.</p>	<p>Jane Higginbottom</p> <p>Cathy Bird</p> <p>Sarah Rant</p> <p>Dae Sasitorn</p> <p>Sarah Rant</p>

	<p><b>Fun Mats</b> This proved to be popular last time and will continue. Ashlea Slater is co-ordinating this and Sarah Rant is going to talk to the pupils during assembly next week.</p> <p><b>Bike Trials and Summer Fair</b> The date was set for 3<sup>rd</sup> July 2009.</p>	Ashlea Slater/Sarah Rant
11.	<p><b>AOB</b> <b>Blackboards</b> The blackboards need repainting and white board fixed to them. Cathy Bird has the materials; just need someone to sort it out.</p>	
11.	<p><b>Date of Next Meeting</b> The next meeting was set for 12<sup>th</sup> November 2009 at 8pm.</p>	