

Friends of Wedmore First School
Meeting Minutes
Tuesday 19th January 2010



Present:

Anita French	Carol Morten	Ashlea Slater
Sarah Rant	Paula Renton	Jackie Hipwell
Ceri Pearce	Jane Manning	Tracey West
Gabby Bulcock	Dae Sasitorn	Mal Johnson
Sue Thomas	Sue Moreman	Clare Bean
Paula Gledhill	Bev Kieft	Mary Hall
Hazel Aristey	Richard Harris (Arrived later)	

Matters Arising from the Meeting		
Item No	Description	Person to Action
3	Storage Cupboard	Sue Thomas
6	CRB Clearances for Friends	Cathy Bird
8	Website updates	Dae Sasitorn & Ashlea Slater
10	Quiz night	Organising Sub Committee
	Ball - Bar alternative	Gaby Bulcock & Cathy Bird
	Health and Safety issues with Ball	Cathy Bird
	Cinema Event	Organising Sub Committee
	Coffee Morning	Sue Thomas
	Cake Sale	Paula Gledhill

ACTION

1.	<u>Apologies given and accepted</u> The following people sent their apologies: Jo Keen; Lucy Garrard; Charlotte Harris; Sue Ham and Katherine Carter.	
2.	<u>Approval of the minutes from the last meeting.</u> The minutes were approved and signed by the Chair.	
3.	<u>Matters Arising from the last meeting</u> <u>Storage Cupboard</u> Sue Thomas and Lucy Garrard have offered to blitz the friends' storage cupboard and do an inventory. Sue will speak with Val Jones in the office with regard to a suitable time that they can use the hall.	Sue Thomas

	Richard Harris arrived at 20.20	
4.	<p><u>Chairs Report</u></p> <p>Anita has confirmed that she is stepping down as Chair of Friends. Dae has also said that she is also stepping down as co-Chair. Both are still going to play a very active role on the Committee.</p> <p>After a discussion on what is involved in being the Chair, Richard Harris agreed to be Chair with Sarah Rant agreed to be Vice Chair. They have said that they will chair the meeting alternatively. The Committee agreed to the change with Ashlea Slater proposing and Sue Moreman seconding.</p> <p>The whole committee expressed their thanks to Anita for all the exceptionally hard work that she has put into the Committee over her term of office.</p>	
5.	<p><u>Treasurers Report</u></p> <p>There is currently £16314 in the accounts.</p> <p>Income has come from the craft fair, First Light Production grant and a small amount from the disco and refreshments. There have been some outgoings such as the pool running costs donation; Sports coaching; NCPTA insurance; deposit for the ball; First Light Production.</p> <p>This does not include a cheque that was presented tonight from the Bags to Schools scheme for £126 and some uniform payments.</p>	
6.	<p><u>Head Teachers Report</u></p> <p>Jackie Hipwell would like to say a big thanks to the Committee for all the hard work that it has done over the last year and she is looking forward to working with the Committee in the coming year.</p> <p>With regard to CRB clearances, all Committee member need to be CRB checked, especially if they are helping out in the school while children are present. Cathy Bird will speak to Val Jones to ask for a list of all Committee members with the CRB clearance dates.</p>	Cathy Bird
7.	<p><u>Governor Report</u></p> <p>Mal Johnson reported on the following:</p> <p><u>New Kitchen</u></p> <p>The funds are now available for the fit out of the new kitchen, but</p>	

	<p>will be waiting until Easter when the Governor Grants Committee will know about whether they were successful on their bid for a brand new cooker.</p> <p><u>Ball Auction</u> The Governors have a meeting on Thursday and on the agenda is the Ball and what the Governors can donate for the auction. Mal will report to the Committee at the next meeting.</p> <p><u>Pool Fund Loan</u> The Governors may not need the loan from the pool fund for the solar panels but will let the Committee know once a decision has been made.</p> <p><u>Budget 2010/2011 & 2011/2012</u> The Governors are coming to the end of a fixed 3-year budget cycle and are worried about the future funding from County Hall. They are going to do a survey on how the school could run with less funding available and the Governors would like Friends to be involved in the consultation.</p> <p>There is the School Census day on Thursday 21st January 2010, where the Government takes a snapshot of the School and part of that tells them how many pupils is on the register. The school is genuinely worried as the 'magic number' is 211 but due to one pupil leaving last week, making the numbers 210, the school looks set to lose in excess of £40k for the next academic year.</p>	
8.	<p><u>Friends Website</u> Dae has not progressed with the website as not many people are using it. There was a discussion on what could go on and how to get more people to use it and it was agreed to ask Julie in the office to hyperlink the email newsletter to the website and put all the Friends news and even puzzles for the pupils on it.</p> <p>Dae to contact the local press to advertise the website and Ashlea Slater has agreed to help with the updating of the website.</p> <p>The information on the lots for the Ball will be put on the website and added to on a regular basis.</p>	Dae Sasitorn & Ashlea Slater
9.	<p><u>Review of the last fundraising Event</u> <u>The Christmas disco</u> This was considered a success and raised over £160. A big thanks</p>	

	<p>goes to Ashlea who stepped in for Anita who had to look after her poorly son on the day of the event.</p> <p>There was a couple of areas that could be improved upon; Reception pupils were very tired and found it a bit overwhelming playing with the year 1 and 2 children. So it was proposed that Reception year have their party at 3-3.30pm and then Years 1 and 2 together with years 3 and 4 together. All agreed that this was a good idea and will do this new format on the next one.</p> <p><u>Pupil's Christmas Presents</u> A big thanks goes to Sarah Rant for the purchase of the Christmas Presents and wrapping of them. They were well received by the pupils.</p>	
10.	<p><u>Forthcoming and Possible Events</u></p> <p><u>Quiz Night at The Swan</u> The new owners of the Swan in Wedmore have kindly offered to host a quiz night, with a ploughman's meal and all proceeds to be donated to the Friends Committee. It was agreed that this is something that should go ahead and Ceri Pearce; Gaby Bulcock; Tracey West; Paula Gledhill and Hazel Aristey has formed a sub committee to make contact and start organising. Possible raffle to be held to raised additional funds.</p> <p><u>Winter Supper</u> It was agreed after a discussion that this should be put on hold and possibly host it Early October when things are a little flat.</p> <p><u>Wedmore Ball 2010</u> Cathy Bird brief explained that all was going well and the Auction Sub Committee was formed and well underway gaining donated goods and services.</p> <p>With regard to the bar, it was proposed for Friends to run it altogether. Cathy agreed to look into it and report back at the next meeting. Gaby Bulcock has a contact that runs a local bar and has agreed to speak to them with regard to managing the bar in conjunction with helpers from Friends.</p> <p>Cathy Bird needs to speak to Val Jones to discuss risk assessments and method statements for the health and safety flamefast system.</p>	<p>Quiz Night Sub Committee</p> <p>Cathy Bird Gaby Bulcock</p> <p>Cathy Bird</p>

	<p>Sarah Rant and Gaby Bulcock have offered to help Cathy Bird with the menu choices for the meal.</p> <p><u>Cinema Events at the George Inn</u> Now that the George Inn is back open, Ceri Pearce; Tracey West; Gaby Bulcock will speak to them to get the cinema event going again, possibly every half term. They will find out and report back at the next meeting.</p> <p><u>Coffee Morning</u> Lucy Garrard will possibly be the host of the next coffee morning, hopefully before half term. If Lucy cannot, then Hazel Aristey has offered to do it. Sue Thomas will speak to Lucy and let the Committee know as soon as possible so the invites can go out.</p> <p><u>Cake Sale</u> There will be a cake sale this Friday and it was agreed that half of the profit would go toward the Haiti Earthquake Appeal. Paula Gledhill will organise the notes to go out in bookbags tomorrow.</p> <p><u>Summer Fair/Bike Trials</u> Although it seems a long way away, the organising of the summer fair will need to start soon. George Cardale has offered to take over the bike trials so it is just the fair organiser that the committee will need to sort. This will have to go on the agenda for the next meeting.</p>	<p>Organising Committee</p> <p>Sue Thomas</p> <p>Paula Gledhill</p>
11.	<p><u>AOB</u> <u>Spring Concert; KS2 play; New Parents Evening</u> Jackie Hipwell has asked if Friends could provide refreshments for these events. It was agreed that this was possible and to bring it up nearer the time.</p> <p><u>Uniform Logo</u> Ashlea has asked if the new logo for the school to be finalised asap as the new uniform will need to be available for the new parents evening in June. Jackie to confirm with Ashlea as soon as practically possible on the details.</p> <p>Jackie Left at 22.06.</p> <p>Richard Harris has confirmed that the solar panels are being fitted during half term as well as the insulation in the roof of the learning zone. There are two grants that have been submitted by the Grants</p>	<p>Jackie Hipwell</p>

	Committee and waiting approval - the enclosure for the swimming pool and also the oven and additional items. Richard will report any feedback at the next meeting.	Richard Harris
11.	<u>Date of Next Meeting</u> Tuesday 23 rd February 2010 at Ceri's house, 8pm start.	